



J.A.M. CHRISTIAN DAYCARE

Partnering with Parents to Develop the Whole Child

JESUS and ME CHRISTIAN DAYCARE

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To the Parent(s) enrolled in J.A.M. Christian Daycare:

This letter is to assure you of our concern for the safety and welfare of children attending J.A.M. Christian Daycare. Our Emergency Operations Plan provides for response to all types of emergencies. Depending on the circumstances of the emergency we will use one of the following protective actions:

Immediate evacuation – Children are evacuated to a safe area on the grounds of the facility in the event of a fire – usually the enclosed play area.

In-place sheltering – Sudden occurrences, weather or hazardous materials related emergencies might dictate that taking cover inside the building is the best immediate response.

Evacuation – Total evacuation of the facility may become necessary if there is a danger in the area. In this case, the staff will walk children to a relocation facility at The Friends Home. If a more extensive evacuation is necessary, a community evacuation will be established and overseen by Chester County Emergency Services.

Modified Operation – This may include cancellation/postponement or rescheduling of normal activities. These actions are normally taken in case of a winter storm or building problems that make it unsafe (such as utility disruptions), but may be necessary in a variety of situations.

Please listen to radio station WCOJ 1420 AM or WJBR 99.6 FM for emergency announcements.

We ask that you not call during the emergency. This will keep the main telephone line free to make emergency calls and relay information. We will call you to let you know that we've taken one of these protective actions. We will also call you when we've resolved the situation and it is safe for you to pick up your child.

The emergency contact form designating persons to whom your child can be released is the form that will be used every time your child is released. Please ensure that only those persons you list on the form attempt to pick up your child. If emergency contact information changes, be sure to get a new form so that we will have accurate information in case of an emergency.

I specifically urge you not to attempt to make different arrangements during an emergency. This will only create additional confusion and divert staff from their assigned emergency duties. Also, the person picking up your child must see the staff person in charge of releasing children and sign the child out so that we can have an accurate record of children released.

In order to assure the safety of your children and our staff, I ask your understanding and cooperation. A copy of the Emergency Preparedness Plan is in the office if you would like to review it. If you have additional questions regarding our emergency operating procedures contact me.

Sincerely,

Judith Kurtz
Director